

Degreed Skill Coach Playbook

Uber

Skill Coach team plan

Use this guide to plan how you and your team will use Degreed Skill Coach over the next 6 weeks.

Week 1	☐ Attend the pilot kickoff session (or watch the recording) and familiarize yourself with Degreed and the Skill Coach feature.
Week 2	☐ Make sure that all your directs create profiles on Degreed and add skills and skill ratings. You can use Slack message #1 (below) to start the conversation.
Week 3	☐ During your 1:1s, discuss the skills that your directs have added to their profiles and suggest Focus Skills for them based on their role and the team's needs.
Week 4	☐ Review your team's strengths and growth areas using the Skill Insights tab, and then select a Team Focus goal. Feel free to use Slack message #2 (below) to share the goal with your team.
Week 5	☐ Share an article on Degreed with your team and ask everyone to read it. Set aside time at a team sync to discuss the assignment and share reactions. To get things started, you can use Slack message #3 (below).
Week 6	☐ Discuss your directs' Focus Skills during your 1:1s and share feedback with them about your perception of their skill levels. After discussing the feedback, rate their Focus Skills on Degreed.

Example Slack messages

Slack message #1

Hi, team! I'm trying out a new feature on Degreed called Skill Coach. (If you're new to Degreed, check out this [Learner Guide](#) for a great overview of the platform and instructions on how to use it.) Skill Coach is a tool designed to provide insight into your skills and growth goals, so I can better support your growth. To understand how this feature works, I'll need your help. By the end of this week, can everyone please make sure to set up a [Degreed profile](#) and [rate their skills](#)? This will help me understand our strengths as a team and give me more information about the skills each of you would like to develop. Over the next few weeks, I'll set aside time during our 1:1s to discuss the skills you selected as growth areas and share my perspective about what you could do to get stronger. Let me know if you have any questions. Thanks!

Slack message #2

Thanks for taking the time to rate your skills in Degreed. I've really enjoyed learning about everyone's Focus Skills and getting a new perspective on our strengths as a team. After talking with everyone during 1:1s, I've set [SKILL] as our Team Focus and given us a target rating to aim for. Feel free to share your thoughts about what would help us improve this skill—here or at your next 1:1.

Slack message #3

I found an article on Degreed about [TEAM FOCUS] and shared it with you all. We'll discuss it as a team during our next sync, so please make sure to read it before then!

Example team assignment

Kerri, a people manager on the Eng team, has selected project management as her team's Focus Skill.

On Monday, she shares [this article](#) with her team via Degreed. (Note: You may wish to share an article on a different topic with your team.)

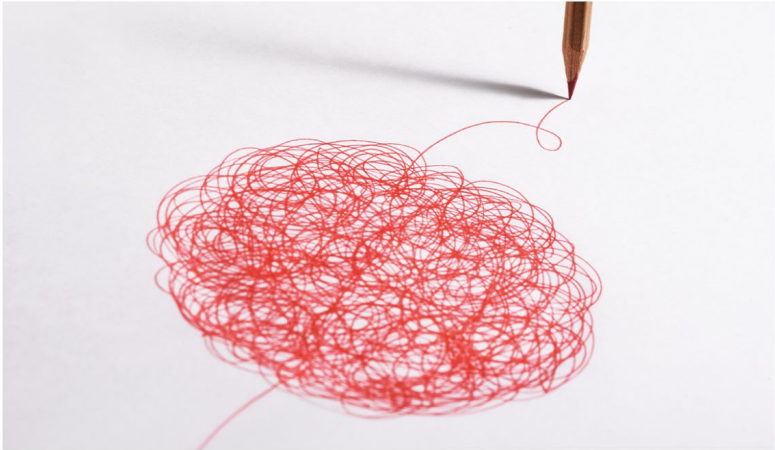
She then uses the first 5 minutes of their end-of-week sync on Friday to discuss the article as a group. These are the questions she uses to frame the conversation:

- What resonated with you most about this article?
- Was there anything you disagreed with?
- What were your biggest takeaways?

How Compass Gets Complex Projects Done on Time

Harvard Business Publishing

✓ Mark Complete



YUJI SAKAI/GETTY IMAGES

by [Robert Reffkin](#)

JUN 30, 2021

Everyone wants to get more done in less time. Yet when people collaborate, they often encounter a series of common problems:

Finding resources

Degreed has several excellent resource collections where you can find curated, high-quality content on topics that are relevant for your team. You're encouraged to begin with the collections from [FranklinCovey](#) (formerly Jhana) and [Harvard Business Publishing](#).